

Creating your Fresno Pacific Zoom Faculty Account

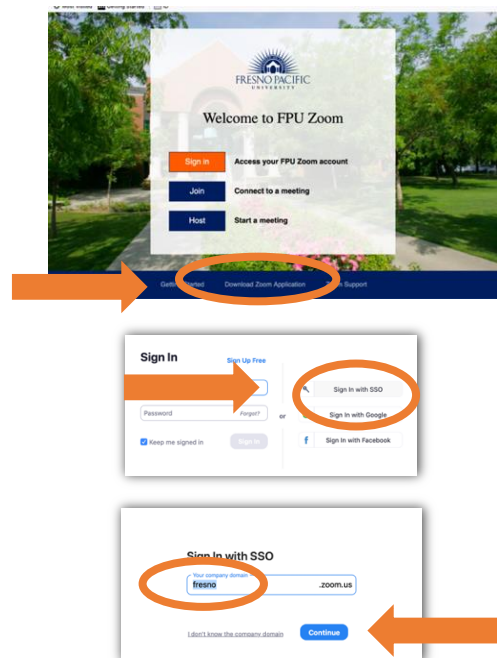
Zoom is a virtual meeting tool that allows faculty and students to meet live in an online space. Faculty licensed accounts **must be requested** through the IT Helpdesk to allow advanced features including unlimited time, recording to Vidgrid, polling, and break-out sessions.

Setting up your account for teaching currently requires three steps.

1. Create a basic account using FPU Single Sign On as shown below.
2. Contact the IT Help Desk to request a faculty license.
3. Create a Vidgrid account to access and share your Zoom recordings.

1. To create your FPU Zoom account using Single Sign on:

- a. Open the FPU Zoom website
<https://fresno.zoom.us>
- b. Click the Download Zoom Application link at the bottom of the page.
- c. Download the Client for Meetings and follow the prompts to install the application to your computer.
- d. Open the Zoom application from your computer. (It will be in your Programs or Applications folder)
- e. Click the "SSO login" button
- f. Next, type *fresno* for the domain and click the *Continue* button.
- g. You will be asked to login and authenticate using your @fresno.edu email and password as with other FPU systems.



2. Email or call the IT Help Desk at helpdesk@fresno.edu or 559-453-3410 to request a Pro licensed faculty account.
3. Create a Vidgrid Account. Zoom cloud recordings are automatically transferred to the FPU video storage system, Vidgrid, where you can edit and share your videos with students. For more information see the "How to Create Your Fresno Pacific Vidgrid Account" Video and PDF available through the Teaching Continuity Guide Website.

There are many tutorials and help for teaching with Zoom. For more information go to <https://col.fresno.edu/resources/teaching-tools/zoom> or join a web training at <https://col.eventbrite.com>.